



# Labourers International Union of North America, Local 607 **LiUNA!**

730 Balmoral Street, Thunder Bay, ON P7C 5V3

Phone (807) 622 0607 Fax (807) 6220454

February 21, 2017

Re: OPG Pre-Security Clearance Procedure

Dear Member,

Prior to any member being referred for employment under the EPSCA Ontario Power Generation (OPG) agreement, the member must submit to a security check. Only members who successfully obtain security clearance will be referred for employment. Once a member has been hired on, they will receive an allowance of \$50.00 on their first weeks' pay cheque, in consideration of their time spent filling out the security clearance forms. The union will be notified, as soon as possible if the member successfully obtains a security clearance or not.

### Steps:

- 1) Contact Union Office with name and birthdate if wanting OPG Pre-Clearance
- 2) Name and Birthdate will be sent to OPG
- 3) OPG will generate an ID #
- 4) The Union Office will send you the Link to the OPG OSCA Website and your generated ID #
- 5) You will have to go online to fill out the forms
- 6) You will have to send the form electronically to OPG plus print off a copy date sign and send back to the Union office with two pieces (scanned or copied images) of your acceptable Identification (both sides).
- 7) I will verify your original copies of your Identification, check your signed forms and send back to OPG

It can take up to 15 days for your OPG Pre-Clearance check to come back.

If you have a criminal offence you must check yes on the form.

Fill out form completely (legal status, contact info, work history, criminal offences, travel history etc)

If you have 3 summary convictions (example: 3 Impaired driving convictions) or 1 indictable offence (example: cultivating marijuana) you will not be cleared.

If you have any questions filling out the forms please contact me at the Union Office

Fraternally,

Terry Varga  
Business Manager  
LiUNA Local 607